

**CITY OF GLENDALE COMMON COUNCIL**

Meeting Minutes  
February 22, 2021

Regular meeting of the Common Council of the City of Glendale held via Zoom conference call.

The meeting was called to order by Mayor Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Richard Wiese, Steven Schmelzling, and JoAnn Shaw.

Other Officials Present: Rachel Safstrom, City Administrator; John Fuchs, City Attorney; Mark Ferguson, Police Chief; Todd Stuebe, Community Development Director; and Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, February 18, 2021, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

VIDEO PRESENTATIONS BY NICOLET HIGH SCHOOL AND GLENDALE RIVER HILLS SCHOOL STUDENTS CELEBRATING BLACK HISTORY MONTH.

I. File No. \_\_\_\_\_  
Resolution to Commemorate Black History Month.

Ald. Vukovic explained that in commemoration of Black History Month, it is important to utilize the opportunity to educate the public on the accomplishments of black leaders, educators, public servants, and other prominent influencers. Glendale has a growing Black population, whose current and past leaders have had a deep impact on the community and their accomplishments should be celebrated.

Shayla Gwinn, a student from Nicolet High School, read her poem “Allegiance” in a recording for the Common Council. Glen Hills 4<sup>th</sup>-grade students made a presentation entitled “Ruby Bridges” which was shared with the Council in honor of Black History Month.

Mayor Kennedy stated the proposed Resolution details the historical aspects of Black History Month, recognizes the contributions of those in history and today, and how it is our duty to celebrate the work and services of members of our community for their contributions in making Glendale a better place.

Motion by Ald. Daugherty, seconded by Ald. Vukovic, to approve the Resolution to Commemorate Black History Month. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: Motion carried.

PUBLIC COMMENT.

No public comment.

CONSENT AGENDA.

II. File No.

Adoption of Minutes of Meeting held on February 8, 2021, Review and File Monthly Departmental Reports, Resolution Setting the Time and Date of the First 2021 Board of Review Meeting, and Proclamation of March 7-13, 2021 as Women in Construction Week for the City of Glendale.

Motion by Ald. Schmelzling, seconded by Ald. Vukovic, to adopt the minutes of the meeting held on February 8, 2021, approval of Monthly Departmental Reports, approval of Resolution Setting the Time and Date of the First 2021 Board of Review Meeting, and approval of Proclamation of March 7-13, 2021 as Women in Construction Week for the City of Glendale. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

NEW BUSINESS.

III. File No.

Resolution Approving a “Single or Multi-Year Capital” Budget to Purchase North Shore Fire Department Apparatus Equipment for 2022, 2023, 2024 and 2025.

Administrator Safstrom stated since 2012, the North Shore Fire Department has requested approval of a multi-year funding agreement for replacement of major apparatus. The resolution approved by the North Shore Fire Department Board of Directors for 2022-2025 is to fund replacement of a fire engine, two ambulances and one fire engine/quint. Per the agreement, municipalities also need to approve this plan. The plan does include a 2 percent increase each year as the cost of the equipment does increase on an annual basis. The City of Glendale anticipates to borrow for these items.

Ald. Schmelzling requested clarification on what is a quint apparatus, as well as if this funding arrangement is a typical process. Ald. Wiese stated a quint is a multi-purpose fire engine. Administrator Safstrom stated the multi-year funding agreements were started in 2012, and typically are done in three or four year increments. As the cost of fire equipment is significant, this has been determined as the easiest way for communities to fund items equally over a period of time.

Motion by Ald. Wiese, seconded by Ald. Shaw, to approve Resolution Approving a “Single or Multi-Year Capital” Budget to Purchase North Shore Fire Department Large Apparatus Equipment for 2022, 2023, 2024 and 2025. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

IV. File No.

Recommendation from the Plan Commission for approval of the Connecting Glendale 2020 Bicycle and Pedestrian Plan.

Administrator Safstrom stated Vandewalle and Associates staff have been working to develop the draft Bicycle and Pedestrian Plan, and the Council has been provided with the latest draft. Excellent feedback has been provided by residents during this process, including the Open House held November 12, 2020 and Public Hearing on January 5, 2021. Changes to the plan after

the public hearing were focused on page 31 to accommodate resident concerns for Milwaukee River Parkway. The major concerns identified were the use of right-of-way for a sidewalk or pathway. The plan has been amended to recommend the use of the center median while making sure the mature trees are not affected. Any final determination of plans for Milwaukee River Parkway would need to be approved by both the Council and Milwaukee County Parks. It is recommended the Common Council approve the final draft of the plan as presented.

Ald. Wiese requested clarification regarding the sidewalks along Milwaukee River Parkway to Good Hope Road. Administrator Safstrom clarified the County has indicated they will not inhibit efforts in this area; however they do not have a funding source to implement the project and therefore it would be the City's responsibility to seek out grant funding. If the City can obtain grant funding, it would be a decision for Council at that time to consider. Ald. Wiese added a study was previously commissioned for pedestrian pathways along Good Hope Road, which was rejected due to wide crossways. Administrator Safstrom clarified the County now has different administration, as well as a new board and parks department, and all are in favor of the project, however the issue of funding remains.

Ald. Schmelzling extended his appreciation to the City and Vandewalle and Associates staff for the work on the project, noting the balance of the work between the needs of the City and considering the interests of the residents in the final product.

Motion by Ald. Schmelzling, seconded by Ald. Gelhard, to approve the Recommendation from the Plan Commission for approval of the Connecting Glendale 2020 Bicycle and Pedstrian Plan. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

V. File No. \_\_\_\_\_

Review and possible action on authorizing a consultant contract for the Police Organization Study.

Administrator Safstrom stated as part of the 2021 Annual Program Budget, there was an unfunded position in the Police Department. This was to be able to complete a Police Organization Study to ensure changes in the community are reflected in changes of our operations. The Common Council approved the request for proposal on January 11, and proposals were received by February 5, 2021.

Chief Ferguson and Administrator Safstrom have reviewed the six proposals. The top two proposals from the perspective of the Police Chief were McMahon and Matrix. The Top two proposals from the perspective of Administrator Safstrom were McMahon and Alexander Weiss Consulting. Key points looked at included location of services and understanding of Wisconsin, cost of service, time frame, and approach to the review. Whichever firm the Council chooses, it is recommended the following items are highlighted in the agreement: Pre-conference with the consultant to receive a detailed overview of our City from Police Chief and Administrator; Weekly updates to the Police Chief and Administrator through the process; Consultant should be on-site for a portion of the work, and not entirely conducted remotely.

Mayor Kennedy asked for clarification from Administrator Safstrom and Chief Ferguson regarding their top choices. Administrator Safstrom stated she was interested Alexander Weiss Consulting as she had been in contact with the administration in the Village of Shorewood, and was impressed with the items included in their proposal, focus groups, input from citizens, and a realistic timeframe for completion. Chief Ferguson chose Matrix as his top selection, as he liked

the methodology, compilation of comprehensive previous reports, and an overall coverage of all items that he felt should be included in a study.

Mayor Kennedy asked both Administrator Safstrom and Chief Ferguson why they were interested in McMahan, as they had both expressed mutual interest. Both Administrator Safstrom and Chief Ferguson indicated it is a local consulting group, with knowledge of Wisconsin and State laws, and they provided good overall analysis as well as national comparison standards for best practices.

Mayor Kennedy questioned if there were any proposals which Administrator Safstrom or Chief Ferguson did not like. Both Administrator Safstrom and Chief Ferguson agreed BerryDunn offered the highest price point, and did not appear to offer additional quality or product for the additional price.

Ald. Vukovic stated she feels that Matrix is the consultant to go with, as she did not find McMahan to take diversity or inclusion into consideration in their proposals. In addition, she did not like that McMahan is a local group, as it focuses too much on the smaller, local mindset and the Wisconsin mentality, as opposed to a nationwide approach and comparison.

Ald. Schmelzling expressed his concern that BerryDunn appears to be too expensive for the services they are providing. He indicated Matrix is his first choice, but was interested in clarification regarding if they will be on-site or conduct their study entirely remote. Administrator Safstrom and Chief Ferguson stated it did not appear to be indicated in the proposal, however there is money included in the proposal for travel expenses which would imply they do go on-site.

Ald. Wiese stated he looks to the Chief as someone with the most knowledge on the ins and outs on something such as this, and the experience to understand the vantage points to each proposal. He would be in support of McMahan, as both Chief Ferguson and Administrator Safstrom were in agreement on the proposal, and they would both have the most input going forward.

Ald. Shaw requested clarification from Administrator Safstrom regarding whether she and Chief Ferguson made their selections individually or together initially. Administrator Safstrom indicated the proposals were reviewed individually and then discussed together, and there were ultimately no major concerns with any proposals other than BerryDunn.

Ald. Shaw questioned Ald. Schmelzling regarding his motion for utilizing Matrix Consulting Group versus any of the other proposed groups. Ald. Schmelzling stated he felt several other groups seemed less police specific and more broad public safety focused. Matrix Consulting Group had specific references to other sources, as well as expertise with police departments that seemed to cover all of the bases the City was looking for in a study.

Motion by Ald. Schmelzling, seconded by Ald. Vukovic, to Approve Staff to Proceed with a Contract with Matrix Consulting Group for the Police Organization Study. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VI. File No.  
Review and Approval of the Spring City-wide Newsletter.

Administrator Safstrom stated the City currently publishes the newsletter three times a year. Once approved, the newsletter will be printed and mailed to Glendale businesses and residents the week of March 16<sup>th</sup>. In addition, the newsletter will be posted on the City's website and copies will be available for pick-up at City Hall. Staff had received some amendments which will be incorporated into the final document.

Motion by Ald. Shaw, seconded by Ald. Daugherty, to Approve the Spring City-wide Newsletter. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

CLOSED SESSION.

Motion by Ald. Shaw, seconded by Ald. Gelhard, to convene in Closed Session per Wis. Stats. §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Lakeshore Veterinary Clinic); and Wis. Stats. §19.85(1)(e) for Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Sprecher Brewing Development Agreement). Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

A closed session of approximately 22 minutes was held. The Council discussed the Lakeshore Veterinary Clinic and Sprecher Brewing Development Agreement.

Motion by Ald. Vukovic, seconded by Ald. Daugherty, to reconvene to open session and regular order of business. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

ACTION ON CLOSED SESSION ITEMS.

No action was taken on items discussed during closed session.

ADJOURNMENT.

There being no further business, motion was made by Ald. Daugherty, seconded by Ald. Gelhard, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Schmelzling, Wiese, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 7:30 p.m., until Monday, March 8, 2021, at 6:00 p.m.

Megan Humitz  
City Clerk

Recorded: February 23, 2021.