

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

January 27, 2020

Regular meeting of the Common Council of the City of Glendale held in the Municipal Building, 5909 North Milwaukee River Parkway, Glendale, Wisconsin.

The meeting was called to order by Mayor Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, and Richard Wiese. Absent: Steven Schmelzling and JoAnn Shaw.

Other Officials Present: Rachel Safstrom, City Administrator; John Fuchs, City Attorney; and Mark Ferguson, Police Chief.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, January 23, 2020, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

Rob Cronwell, 7530 N. Applewood Lane, questioned the reason for Council to go into closed session for MMSD Floodplain mapping at the prior Council meeting. Administrator Safstrom explained that the Council was negotiating the use of a contracted service.

CONSENT AGENDA.

- I. File No.
 - a. Adoption of Minutes of Meeting held on January 13, 2020.
 - b. Approval of Monthly Reports.
 - c. Payment 15 to Absolute Construction Enterprises for work completed on the City Hall / Police Garage Project.
 - d. Payment 4 and FINAL to UPI, LLC, for work completed on 2019 Watermain Replacement Project: West Montclair Avenue, North Hyacinth Lane, North Alberta Lane, North Elm Tree Road, and North Ironwood Lane.

Motion by Ald. Wiese, seconded by Ald. Vukovic, to of adopt the minutes of Meeting held on January 13, 2020; Approval of Monthly Reports; Payment 15 to Absolute Construction Enterprises for work completed on the City Hall / Police Garage Project; Payment

4 and FINAL to UPI, LLC, for work completed on 2019 Watermain Replacement Project: West Montclair Avenue, North Hyacinth Lane, North Alberta Lane, North Elm Tree Road, and North Ironwood Lane.. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Wiese. Noes: None. Absent: Schmelzling and Shaw. Motion carried.

NEW BUSINESS.

- II. File No. _____
Memorandum of Understanding to Outline Procedures for Provision of Emergency Water Supply when the Primary Source of Water Supply is Unable to Meet Demand.

Administrator Safstrom explained the Village of Shorewood Public Works Department has an upcoming Spring, 2020 water meter vault replacement project scheduled with the City of Milwaukee Water Department. While that project is underway and for possible emergencies in the future, the Village of Shorewood desires to approve a memorandum of understanding (MOU) with the North Shore Water Commission (NSWC) to provide, in an emergency, potable water. Note that this MOU would also allow for the opposite flow of water into the Village of Whitefish Bay in the event of an emergency. This reverse flow facilitated through this MOU does then provide a benefit to the North Shore Water Commission.

The Village of Shorewood is asking that each of the three NSWC communities approve the proposed MOU. The Villages of Whitefish Bay and Fox Point will be placing this item on their respective Board's agendas.

Motion by Ald. Daugherty, seconded by Ald. Gelhard, to approve Memorandum of Understanding to Outline Procedures for Provision of Emergency Water Supply when the Primary Source of Water Supply is Unable to Meet Demand as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Wiese. Noes: None. Absent: Schmelzling and Shaw. Motion carried.

- III. File No. _____
Review and approval of Comprehensive Emergency Management Plan (CEMP) for The Municipalities of the North Shore.

Administrator Safstrom explained the CEMP is being approved by all seven municipalities. In the event of an emergency, this plan depicts certain responsibilities as well as equipment and personnel available from each community.

Motion by Ald. Wiese, seconded by Ald. Daugherty, to approve the Comprehensive Emergency Management Plan (CEMP) for The Municipalities of the North Shore. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Wiese. Noes: None. Absent: Schmelzling and Shaw. Motion carried.

- IV. File No. _____
Ordinance Amending the Subdivision Regulations of Title 14 of the Glendale Code Allowing Additional Division of Commercial Land by Certified Survey Map.

Administrator Safstrom stated the City's planning and subdivision ordinance should be updated. We pretty much do everything by certified survey map and have for many years. There is very little change in the ordinance attached from the text that exists. This change is to allow a certified survey map for any number of parcels in a non-residential district. There were some errors in the previous text which have been corrected.

Attorney Fuchs identified a minor change in the document to identify "any" parcels. The ordinance should be approved as amended.

Motion made by Ald. Wiese, seconded by Ald. Vukovic, to approve the Ordinance Amending the Subdivision Regulations of Title 14 of the Glendale Code Allowing Additional Division of Commercial Land by Certified Survey Map as amended. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Wiese. Noes: None. Absent: Schmelzling and Shaw. Motion carried.

V. File No. _____
Approval of Chargeback of Personal Property Taxes for North Shore Bank.

Administrator Safstrom explained a municipality may request reimbursement (chargeback) of property taxes it has refunded or rescinded to a property owner. If the request is approved, the other taxing jurisdictions must pay the municipality back for the amounts it had previously shared with them as part of the property tax settlement process.

North Shore Bank was issued two assessment notices. One for the Bayshore location and one for the new location on Silver Spring. Since the location at Bayshore was relocated to Silver Spring, they only owe personal property taxes for the one location. They have requested a chargeback for the Bayshore location.

Motion by Ald. Gelhard, seconded by Ald. Daugherty, to approve the procedure for Responsible Bidding as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Wiese. Noes: None. Absent: Schmelzling and Shaw. Motion carried.

COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

CLOSED SESSION.

Motion by Ald. Gelhard, seconded by Ald. Daugherty, to convene in Closed Session per Wis. Stats. §19.85(1)(e) for Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (North Shore Library and Verizon Wireless). Ayes: Ald. Vukovic, Daugherty, Gelhard, and Wiese. Noes: None. Absent: Schmelzling and Shaw. Motion carried.

A closed session of approximately 1 hour and 15 minutes was held. The Council discussed the North Shore Library and Verizon Wireless.

Motion by Ald. Wiese, seconded by Ald. Vukovic, to reconvene to open session

and regular order of business. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Wiese. Noes: None. Absent: Schmelzling and Shaw. Motion carried.

ACTION ON CLOSED SESSION ITEMS.

There was no action taken after Closed Session.

ADJOURNMENT.

There being no further business, motion was made by Ald. Wiese, seconded by Ald. Gelhard, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Wiese. Noes: None. Absent: Schmelzling and Shaw. Motion carried and adjournment of the Common Council was ordered at 7:31 p.m., until Monday, February 10, 2020, at 6:00 p.m.

Rachel Safstrom
City Administrator

Recorded: January 28, 2020.