

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

January 13, 2020

Regular meeting of the Common Council of the City of Glendale held in the Municipal Building, 5909 North Milwaukee River Parkway, Glendale, Wisconsin.

The meeting was called to order by Mayor Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Richard Wiese, Steven Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Rachel Safstrom, City Administrator; John Fuchs, City Attorney; and Mark Ferguson, Police Chief.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, January 9, 2020, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

No comment was made by the public.

CONSENT AGENDA.

- I. File No. _____
 - a. Adoption of Minutes of Meeting held on December 9, 2019 and December 12, 2019.
 - b. Approval of Accounts Payable.
 - c. Payment 13 to Absolute Construction Enterprises for work completed on the City Hall / Police Garage Project.
 - d. Payment 2 to Vinton Construction Co. for work completed on 2019 Green Bay Avenue Watermain Project.
 - e. 2020 World Migratory Bird Day (formerly International Migratory Bird Day) Resolution

Motion by Ald. Wiese, seconded by Ald. Schmelzling, to adopt Minutes from Common Council meeting held on December 9, 2019 and December 12, 2019; Approval of Accounts Payable, Payment 13 to Absolute Construction Enterprises for work completed on

the City Hall / Police Garage Project; Payment 2 to Vinton Construction Co. for work completed on 2019 Green Bay Avenue Watermain Project; and 2020 World Migratory Bird Day (formerly International Migratory Bird Day) Resolution. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Ald. Gelhard and Ald. Shaw abstained from approval of the minutes. Motion carried.

NEW BUSINESS.

II. File No. _____

Recommendation of the Legislative, Judiciary & Finance Committee for approval of an Application for Class “A” Beer and Class “A” Liquor license authorizing the retail sale consumption off the premises, filed ALDI, Inc., located at 6825 N. Port Washington Road, Glendale, WI 53217

Motion by Ald. Shaw, seconded by Ald. Vukovic, to approve the Class “A” Beer and Class “A” Liquor license authorizing the retail sale consumption off the premises, filed ALDI, Inc., located at 6825 N. Port Washington Road, Glendale, WI 53217 contingent upon the agent relocating within the specified radius by September 1, 2020. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

III. File No. _____

Recommendation of the Legislative, Judiciary & Finance Committee for approval of an Application to Change Agent for Pick ‘n Save #880, located at 1735 W. Silver Spring Drive, Glendale, WI 53209.

Motion by Ald. Shaw, seconded by Ald. Vukovic, to approve the Application to Change Agent for Pick ‘n Save #880, located at 1735 W. Silver Spring Drive, Glendale, WI 53209. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

IV. File No. _____

Recommendation of the Plan Commission for approval of a Certified Survey Map Glendale Yards East, 4205 North Port Washington Road; Recommendation of the Plan Commission for approval of a Certified Survey Map Glendale Yards West, 4400 North Green Bay Avenue; and Recommendation of the Plan Commission for approval of a Certified Survey Map Glendale Yards North, 4444 North Green Bay Avenue.

Administrator Safstrom stated the Plan Commission reviewed the map and recommended the Common Council approve the Certified Survey Maps with the requirements of payment of the \$190 administration fee for each map, making the required technical corrections to the document, and payment of City Engineer CSM technical review fees, and any other required fees and ensuring the North lot to have verification of legal access to the parcel via cross easement or ownership interest associated with the to-be-created property.

Motion made by Ald. Schmelzling, seconded by Ald. Wiese, to approve the Certified Survey Maps for 4205 North Port Washington Road, 4400 North Green Bay Avenue, and 4444 North Green Bay Avenue with the requirement of payment of the \$190 administration

fee for each CSM, making the required technical corrections to the document, and payment of City Engineer CSM technical review fees, and any other required fees and ensuring the North lot to have verification of legal access to the parcel via cross easement or ownership interest associated with the to-be-created property. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

V. File No. _____
Review and Approval of Responsible Bidding Process for City contracts.

Mayor Kennedy explained that there have been instances in the recent past that the low bid on a project may not have been the best contractor for the project. Work completed on W. Apple Tree Road in 2018 is a good example of challenges with a contractor. At the time of renewal for the engineering contract, Engineer Emir informed the Council of the procedure staff would like to have in place to qualify contractors prior to allowing them to bid.

Ald. Vukovic requested staff continue to review how we advertise projects. It is important to ensure we are reaching all vendors that may have ability to complete the projects and not just continue to have the same list.

City Engineer Emir stated the qualification process is ongoing. New contractors are able to complete the information at any time throughout the year. Staff will continue to look for additional ways to reach contractors.

Motion by Ald. Shaw, seconded by Ald. Wiese, to approve the procedure for Responsible Bidding as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

VI. File No. _____
Richard E. Maslowski Community Park Rental Fee Increase.

The City of Glendale's Richard E. Maslowski Community Park has associated fees for three (3) locations at the park that are available to rent: the Johnson Controls Community Amphitheater, Sprecher Brewing Outdoor Oasis Beer Garden Patio, and David Hobbs Honda for the People Community Room. The fees for these areas were reviewed and compared to several neighboring and other Milwaukee County municipal facilities. As part of the fee review, it was noted that the City of Glendale's fees are low in comparison to the neighboring facilities.

Ald. Schmelzling questioned if additional staff is needed, will the rates change. Administrator Safstrom stated all staffing rates are included within the rental price.

Ald. Daugherty questioned if there were lower rates for non-profits. Administrator Safstrom stated there are not lower rates available. However, Nicolet High School can use the facility at no cost per the agreement, as well as any of the donors to the park. We will make exceptions for certain entities. Recently, we allowed the US Census Bureau to conduct business in the facility at no cost.

Motion by Ald. Wiese, seconded by Ald. Shaw, to approve the Richard E. Maslowski Community Park Rental Fee increase schedule as presented. Ayes: Ald. Vukovic,

Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

VI. File No.
Appointment of City Clerk.

City Clerk Etzel resigned from office effective December 20, 2019. The position was advertised with the League of Wisconsin Municipalities and the Wisconsin Municipal Clerk's Association. The City received 11 applications. An offer was made and accepted by Megan Humitz. Ms. Humitz currently works with the City of Milwaukee Election Commission. Her background in elections is extensive and will be very beneficial. Ms. Humitz is looking forward to being a part of the City of Glendale team.

Motion by Ald. Wiese, seconded by Ald. Shaw, to appoint Megan Humitz as City Clerk for the City of Glendale effective January 27, 2020. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

CLOSED SESSION.

Motion by Ald. Schmelzling, seconded by Ald. Daugherty, to convene in Closed Session per Wis. Stats. §19.85(1)(e) for Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (North Shore Library and MMSD – Floodplain Mapping). Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

A closed session of approximately 44 minutes was held. The Council discussed the North Shore Library and MMSD Floodplain Mapping.

Motion by Ald. Wiese, seconded by Ald. Shaw, to reconvene to open session and regular order of business. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

ACTION ON CLOSED SESSION ITEMS.

Mayor Kennedy explained that the Council reviewed a revised agreement presented to the Mayor and Village Presidents of the North Shore Library last Friday. This agreement amends the formula previously approved in October by the Common Council

A motion was made by Ald. Wiese, seconded by Ald. Shaw, to amended North Shore Library agreement as presented. Ayes: Ald. Vukovic, Daugherty, Wiese, and Schmelzling. Noes: None. Absent: Ald. Gelhard and Shaw. Motion carried.

ADJOURNMENT.

There being no further business, motion was made by Ald. Gelhard, seconded by Ald. Shaw, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried and adjournment of the Common Council was ordered at 7:23 p.m., until Monday, January 27, 2020, at 6:00 p.m.

Rachel Safstrom
City Administrator

Recorded: January 14, 2020.