



RESIDENTIAL POOL OR SPA PERMIT SUBMITTAL REQUIREMENTS

- **Scope** All outdoor in-ground, above-ground, storable type pools swimming pools, and spas/hot tubs with sidewalls greater than one and on-half (1-1/2) feet in height shall not be installed without first obtaining the required approvals and permits.
- **Zoning Review** All pools/spas meeting the above criteria shall be reviewed and approved by the City of Glendale Architectural Review Board (ARB). Please see ARB submittal requirements under the Community Development webpage.
- **Site Plan** A drawing indicating the proposed location and dimensions of the pool/spa, including all equipment, adjacent buildings, and any above-ground or in-ground power lines shall be provided. Pool height/depth shall also be clearly indicated.
- **Permit Fee**

Above-Ground Pool or Spa:	\$140.00	(\$75 + \$30 admin + \$35 plan review)
In-Ground Pool or Spa:	\$175.00	(\$100 + \$40 admin + \$35 plan review)
Electrical Permit Fee:	\$ 84.00	

General Pool Guidelines:

- Swimming pools shall be located in rear yards ONLY.
- No pool may be located less than five (5) feet from any lot line or closer than fifteen (15) feet from any adjacent residence, garage, or accessory building.
- Filtering equipment shall NOT be located closer than three (3) feet to the edge of any pool.
- Pump motors shall NOT be located closer than five (5) feet to the edge of any pool.
- All in-ground pools and any above-ground pool with a sidewall height of less than 48-inches shall be fully enclosed by a fence measuring at least 4-feet in height.
- Fencing shall not have holes, voids or openings larger than four (4) inches and all gates or access openings shall be self-closing and self-latching.
- Tip-up ladders may be permitted where a pool wall is 48-inches or greater in height.
- Safety equipment including one (1) USCG approved personal flotation device (PFD) or ring buoy and a reach pole shall be provided. A filter system is required to maintain water quality.
- Buildings used to enclose pool equipment will require additional permitting and approval.
- Approved backflow devices shall be installed on water sources used for filling/re-filling.

Electrical Requirements:

- Swimming pools or spas shall be a minimum of fifteen (15) feet from all above-ground power lines, five (5) feet from any underground wiring, and 3 feet from any communication wiring.
- The power supply shall be appropriately sized for the equipment and GFCI protected.
- Power cords shall not exceed three (3) feet in length.
- Any electrified equipment located within five (5) feet of a pool shall also be GFCI protected.
- Proper grounding and bonding of all equipment, conductive pool shells, and pool water shall be provided in accordance with NEC Article 680 requirements.