

FENCE PERMIT SUBMITTAL REQUIREMENTS

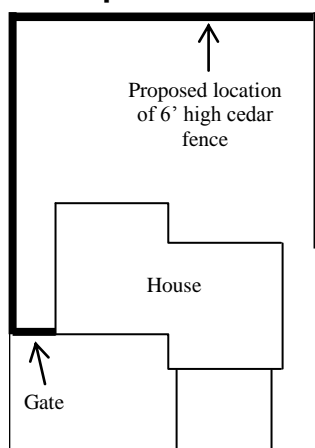
- ⊖ **Application** Submit completed building permit application along with **ALL** supporting documents. Building permit forms are available online or at the City. Fence permit is valid for six (6) months from date of issuance.
- ⊖ **Site Plan** One copy of a *Plat of Survey* or similar site plan is required. A scaled drawing may also be acceptable or use the Milwaukee County GIS system to print a site map: <http://county.milwaukee.gov/mclio>. Be sure to illustrate existing structures, roads, alleys, etc. and the proposed fence location, setbacks, and dimensions. (*Fences are NOT permitted in any floodway area. Additional floodplain restrictions may apply.*)
- ⊖ **Photographs** A drawing, photograph, brochure, or advertisement depicting the fence style is required. **Please Note:** The “good side” or “non-structural” side must face the abutting property(s).
- ⊖ **Signed Waivers** Owner shall collect signed fence waivers from **ALL** abutting property owners and submit along with the permit application. **Fence waiver template is provided on the reverse side of this document.**
- ⊖ **Permit Fee** **Residential Fence Fee: \$105.00** (\$70 permit fee + \$35 plan review fee)
Commercial Fence Fee: \$190.00 (\$140 permit fee + \$50 plan review fee)
(A fence that is 3.5 feet or less in height does NOT require a permit. Fence height is measured from the ground surface to top or highest point of the fence panel.)

Incomplete applications cannot be processed until all information has been received. To avoid delays, please ensure that all required documents are submitted with your application.

General Fence Restrictions:

- Maximum Fence Height: **Residential:** 6 feet (*side & rear yards only*) **Commercial:** 8 feet.
- No fence, other than a decorative or split-rail type is permitted in residential front yards.
- The full text of City Ordinance Section 13.1.142 (City’s fence ordinance) can be found on the City website at : <http://www.glendale-wi.org/DocumentCenter/Home/View/58>

Sample Site Plan



Sample Fence Photographs





CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
5909 N. Milwaukee River Pkwy
Glendale, WI 53209
Phone: (414) 228-1704
Email: t.stuebe@glendale-wi.gov

FENCE WAIVER FORM

A SIGNED WAIVER FORM IS REQUIRED FROM EVERY ABUTTING PROPERTY OWNER

FENCE APPLICANT / OWNER: _____

FENCE APPLICANT ADDRESS: _____
Address where fence will be constructed

ABUTTING NEIGHBOR INFORMATION: (Please PRINT)

NAME(s): _____

ADDRESS: _____ Glendale, WI 532_____

PHONE: _____ Home / Mobile / Office

EMAIL: _____

I have reviewed the attached site plan identifying the fence location and fence illustration
and hereby [] APPROVE [] DO NOT APPROVE of the proposed fence.

SIGNATURE: _____ DATE: _____

If you do not approve of this proposal, please state the reason(s) in the space below:

Return Completed Form to:

Glendale Zoning Department
5909 N. Milwaukee River Pkwy.
Glendale, WI 53209

Phone: (414) 228-1704

Email: t.stuebe@glendale-wi.gov

Notice to Applicant & Abutting Property Owner(s)

All waiver forms MUST be submitted along with the completed building permit application. Failure to submit all necessary forms will delay processing and issuance of the permit.