

## SHED PERMIT SUBMITTAL REQUIREMENTS

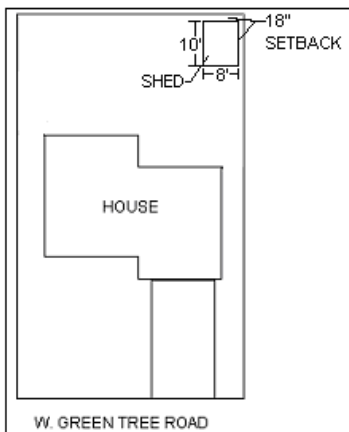
- Application**      Submit a completed building permit application. Application forms are available at online or at the City Services Building.
- Site Plan**      One copy of a site plan is required. A Plat of Survey is the preferred site plan. A scaled drawing may also be acceptable. Be sure to illustrate existing structures and the proposed shed location, setbacks, and dimensions. *(Floodplain properties must provide a floodplain map and plans must indicate proposed means to anchor shed to prevent displacement or floating. (Concrete slab or approved other means.) Every effort shall be made to locate the shed outside of the mapped floodplain.)*
- Photographs**      A drawing, photograph, brochure, or newspaper ad depicting the shed style is required. In most cases sheds can be approved by staff however, some cases may have to be reviewed by the City's Architectural Review Board.
- Permit Fee**

<b>Residential Shed Fee:</b>	<b>\$105.00</b>	(\$70 + \$35 plan review)
<b>Commercial Shed Fee:</b>	<b>\$190.00</b>	(\$140 + \$50 plan review)

### General Shed Restrictions:

- The maximum height of a shed is 15-feet and a minimum 18" setback from property lines.
- Shed must be located a minimum of ten (10) feet from house measured overhang to overhang.
- Sheds must be placed in the back ½ of any parcel. No sheds are allowed in the front yard. Sheds may occupy up to 10% of a lot and no more than 50% of a rear yard.
- Shed construction must be completed within (6) months after the date of permit issuance.
- There may be additional restrictions on shed placement. Please see the Accessory Building Section of the City Zoning Ordinances to determine if any further restrictions apply.
- The full text of Section 13.1.140 (the City's Accessory Building Ordinance) can be found on the Internet at: <http://www.glendale-wi.org/ordinances/title13.pdf>.

**Sample Site Plan**



**Sample Shed Photographs**

