

City of Glendale
Police Commission Meeting Minutes
Wednesday, September 11, 2019

Regular meeting of the Police Commission of the City of Glendale held in the Police Department Headquarters, 5909 North Milwaukee River Parkway. This was published per the open meetings laws of Wisconsin.

1. CALL TO ORDER; ROLL CALL

Chairperson Joseph Zancanaro called the meeting to order at 7:00pm.

Roll Call-Present: Paul Kranz, Eric Zentner, Tomika Vukovic and Mary Viergutz

Others present: Mark Ferguson, Chief of Police.

2. APPROVAL OF MINUTES OF MAY 20, 2019.

Motion: Tomika Vukovic motioned to approve the minutes of May 20, 2019.

Seconded by: Paul Kranz with the spelling corrections as noted.

Discussion: none.

Vote: Ayes: 5 Noes: 0 Absent: 0 Abstain: 0 Motion Carried.

3. POLICE CHIEF'S REPORT ON DEPARTMENT ACTIVITIES

Promotions and Hiring:

Promotions:

June- one Lieutenant and one Sergeant were promoted

July – one Sergeant promoted

Aug– one Captain, Lieutenant and Sergeant were promoted, and one officer hired

Fall: 2 retirements will occur this fall

An officer will be hired in Dec and the officer in recruit school will also start

Feb 2020 will be final Sergeant promotion

March 2020 can hire another officer from new list.

Anticipate 2 retirements in 2020.

2-day suspension of an officer for tardiness.

Other activity:

--Canine program up and running. On 3rd shift.

--New Equipment Trailer was bought

--August 6, 2019 was the National Night Out Northshore program. It was a combined program this year and will probably continue in this format.

--A captain completed the Northwestern program and was 2nd in class.

--Training for all department was held on Vehicle contact procedure. This was a 4-hour program and there was good feedback. This was in response to lawsuit.

--Policy manual being reviewed and updated. Needs review every 3 years for accreditation purposes. Many directives were rolled into policies, combined or eliminated.

--Rules are also being reviewed as they had not been reviewed since 2013. Mission statement was changed.
--Service calls averaged approx. 1500 per month with a high in August of 1700. Crimes against person, property and society were average for months of June, July and August.
--Building remodel continues but will be moving in soon.

4. ESTABLISH POLICE OFFICER RECRUITMENT AND TESTING PROCESS

The Chief reviewed the Recruitment process we have been using.

The Chief will have the Notice for Hiring posted on the Glendale webpage, the central state site and notices are sent to 4-year schools and technical colleges.

Minimal requirements are: Age 21, and either BS in any major, Associate degree in police science or Certified and 60 credits.

All applications are reviewed for minimal requirements and they are eligible to take test. Need 70% score to move on.

Those who pass are eligible for an interview and a criminal background and driving record check are done.

The initial interview is done by 5 individuals using 6 questions in 20 minutes. There is a rating scale 1 to 3 or eliminate.

The top 12 are eligible for the Assessment Center evaluation. This is an all-day event with 6 exercises. A situational response, group session, observational response, role play, oral presentation and background interview. All exercises are scored by a different tester.

Those that pass the Assessment Center then are eligible for the Police Commission interview.

The Chief's timeline for 2019/20 is to post in Oct/Nov 2019, Test date mid Dec, Interviews late Dec. Assessment Center Jan 2020, Police commission interviews in early Feb 2020.

5. ESTABLISH SCHEDULE FOR NEXT MEETING

The next meeting will be Tuesday, December 3, 2019 at 7PM as motioned by Mary Viergutz, seconded by Paul Kranz and approved by all.

6. **ADJOURMENT –**

It was moved by Tomika Vukovic and seconded by Paul Kranz to adjourn. The motion carried unanimously, and the meeting adjourned at 9:45PM.

Mary Viergutz

Secretary, Police Commission

City of Glendale