

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

January 23, 2023

Regular meeting of the Common Council of the City of Glendale held in City Hall, 5909 North Milwaukee River Parkway, Glendale, Wisconsin and via Zoom conference call.

The meeting was called to order by Mayor Bryan Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Phillip Bailey, Steve Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Karl Warwick, City Administrator; Nathan Bayer, City Attorney; Mark Ferguson, Police Chief; John Fellows, Community Development Director; Kenneth Smith, Planner; and Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

City Administrator Warwick advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, January 19, 2023, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

Glendale resident Kathleen Carey, 5711 N. Crestwood Blvd., expressed her gratitude to the Council and City staff for responding to her previous comments regarding the dead trees on Crestwood Boulevard and the clean-up that has since taken place of those trees.

CONSENT AGENDA.

I. File No. _____

Adoption of Minutes from Meetings held on January 9, 2023, Approval of Monthly Reports, Approval of Music in the Glen Committee Appointments, Approval of Fourth of July Committee Appointments, Approval of 2023 World Migratory Bird Day Resolution, Approval of Payment 3 to UPI, LLC for work completed on the I-43 Segment Watermain Replacement Project, and Denial of Claim: Rhema Spaulding

Motion by Ald. Daugherty, seconded by Ald. Bailey, to Approve Accounts Payable, Approve Music in the Glen Committee Appointments, Approve Fourth of July Committee Appointments, Approve 2023 World Migratory Bird Day Resolution, Approve Payment 3 to UPI, LLC for work completed on the I-43 Segment Watermain Replacement Project, and Denial of Claim: Rhema Spaulding was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

Motion by Ald. Shaw, seconded by Ald. Daugherty to postpone approval to Adopt Minutes from the Meeting held on January 9, 2023 to the February 13, 2023 meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

NEW BUSINESS.

II. File No.

Resolution Authorizing the Issuance of \$8,685,000 General Obligation Promissory Notes and the Issuance and Sale of a \$8,685,000 Note Anticipation Note in Anticipation Thereof

Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$8,765,000 General Obligation Refunding Bonds, Series 2023A

Administrator Warwick stated the City of Glendale is issuing debt to fund construction of a new Glendale Fire Station for the North Shore Fire Department. The North Shore Health Department will also relocate to this building. Annual debt payment funding will be collected by the North Shore Fire Department/Health Department from the seven communities and forwarded to the City of Glendale. The Note Anticipation Note is the temporary financing. The General Obligation Refund Bonds will provide the long-term financing. This amount is slightly higher to cover the interest costs related to the temporary financing. Staff recommends the Council approve both resolutions for the City of Glendale to borrow funds for the North Shore Fire Department station.

Motion by Ald. Vukovic, seconded by Ald. Schmelzling, to approve the Resolution Authorizing the Issuance of \$8,685,000 General Obligation Promissory Notes and the Issuance and Sale of \$8,685,000 Note Anticipation Note in Anticipation Thereof was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: No. Abstain: None. Motion carried.

Motion by Ald. Gelhard, seconded by Ald. Bailey, to approve the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$8,765,000 General Obligation Refunding Bonds, Series 2023A was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

III. File No.

Ordinance Creating Section 13.1.18, "Home Occupations," and Deleting Part (a) (45) of Section 13.1.200, "Home Occupation of Chapter 1, "Zoning Code," of Title 13, "Zoning," of the Code of Ordinances of the City of Glendale

Administrator Warwick stated there are several short-term rental properties in the City of Glendale actively posted on various short-term rental sites. The City is in receipt of several complaints regarding these types of properties. The complaints have primarily centered around the fact that there were "strange" people in the neighborhood or concerns about the number and movement of vehicles at a specific property. When investigating these complaints, staff uncovered that the properties were listed as short-term rentals. While the City does not have many short-term rentals and the complaints have not involved anything criminal or disturbing the peace, staff is asking the City Council whether they wish to have Attorney Bayer draft an ordinance regulating short-term rental properties consistent with State Law. The Council determined they would like Administrator Warwick and Attorney Bayer to look into the process for regulating and licensing these rental properties on a local level and return with that information to a future meeting.

Motion by Ald. Gelhard, seconded by Ald. Vukovic, for referral to the Plan Commission for review of proposed text amendment changes for Title 15, Chapter 6 – "Regulation of Signs, Billboards and other Advertising Medium" of the Code of Ordinances of the City of Glendale" was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, and Schmelzling. Noes: Ald. Shaw. Absent: None. Abstain: None. Motion carried.

IV. File No.

Discussion and Consideration of a text amendment for Title 15, Chapter 6 -“Regulation of Signs and Billboards and Other Advertising Medium” of the Code of Ordinance of the City of Glendale

Community Development Director, John Fellows, stated City Staff have been reviewing various ordinances and processes. Title 16, Chapter. 6 regulates signs. The proposed text amendments cover several items which include:

- Updating of staff titles to be more generic and flexible
- Addition and clarification of several definitions.
- Modification of Permit Fees to remove permit fees in years two and one which have not been used in the past two decades, adding fees for signs larger than 150 square feet, adding fees for temporary signs for clarification, clarifying fees related to planned sign programs, signs related to encroachments, and clarification of Appeals and Special Exceptions.
- Clarification of sign approval via staff and Plan Commission.
- Creation of process for allowing for signs within the public right-of-way (Encroachment)
- Addition of design criteria for apartments, condominiums.
- Removal of random language.
- Addition of standards and criteria for Electronic Message Boards.
- Clarification of Appeals process and Special Exception process.

Mr. Fellows stated staff is also working on some other amendments related to signs and billboards and we anticipate these additional changes will be brought forward shortly.

Glendale resident Rob Cronwell, 7530 N. Applewood Ln., expressed concerns regarding some numerical and lettering errors in the text amendment. Mayor Kennedy requested Mr. Cronwell work with staff to rectify the issues prior to the ordinance returning to Council for final approval.

Motion by Ald. Gelhard, seconded by Ald. Shaw, for referral to the Plan Commission for review of proposed text amendment changes for Title 15, Chapter 6 – “Regulation of Signs, Billboards and other Advertising Medium” of the Code of Ordinances of the City of Glendale” was approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

V. File No.

Possible Improvements to Richard Maslowski Park

Administrator Warwick stated Richard E Maslowski Park is a top recreation destination for residents of the City of Glendale using the playground, attending an event, or attending a softball or baseball game. The park includes a concession stand with various food options and Sprecher soda and beer. With the sale of food/drinks not covering the operating expenses of the park, staff has been brainstorming on ideas to bring more people to the park and keeping them there longer. The City Council reviewed previously reviewed options for the addition of television(s) and gas heater(s) as REM Park. The City Council elected to not move forward with these projects. Mayor Kennedy asked to have the City Council re-consider the installation of the television(s) at REM Park. This project would mount two televisions on both side of the entrance to the David Hobbs for the People Community Room. Staff has obtained partial fundraising to install both televisions, with soundbars. The City would be required to fund the television programming, which would only include sporting events. The total in donations is \$2,000 plus the electrical work to mount two televisions on the outside of the David Hobbs for the People Community Room. The cost of the equipment is \$6,200, for a total out of pocket cost of \$4,200.

This item was discussed for informational purposes only.

COMMISSION, COMMITTEE, BOARD, AND STAFF REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve as a Member and an Administrator update.

CLOSED SESSION.

Motion by Ald. Shaw, seconded by Ald. Bailey, to convene in Closed Session per Wis. Stats. §19.85(1)(c) to consider the employment, promotion, compensation, wage ranges or performance evaluation data of public employees, in all departments over which the Council has jurisdiction or exercises responsibility (City Administrator Performance Review). Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried.

A closed session of approximately 27 minutes was held. The Council discussed the City Administrator's Performance Review.

Motion by Ald. Shaw, seconded by Ald. Gelhard, to reconvene to open session and regular order of business. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried.

ACTION ON CLOSED SESSION ITEMS.

No action was taken on closed session items.

ADJOURNMENT.

There being no further business, motion was made by Ald. Schmelzling, seconded by Ald. Daugherty, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Bailey, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 7:00 p.m., until Monday, February 13, 2022, at 6:00 p.m.

Megan Humitz
City Clerk